

Procurement

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Manager





Purchasing from a grant –

- Normal purchasing rules apply.
- Competitive thresholds.
- Keep in mind any special approvals that may be required (IT100 form for software, Facility Services approval for equipment, etc.).
- Federal funds – Uniform Guidance.
- Supplier Diversity Program.



LSU Procurement Website

<https://www.lsu.edu/administration/ofa/procurement/index.php>

LSU Procurement Policies and Procedures

<https://www.lsu.edu/administration/ofa/procurement/Policies-Procedures.php>

Competitive Thresholds

<https://www.lsu.edu/administration/ofa/procurement/a-z-policies-procedures/compthresholds.php>

Specifications Preparation

<https://www.lsu.edu/administration/ofa/procurement/specs.php>

www.sam.gov Information

<https://uiswcmsweb.prod.lsu.edu/training/finance/reviewexclusionlist.pdf>

LSU Supplier Diversity

<https://www.lsu.edu/administration/ofa/supplierdiversity/>



Training Session	Date	Time	Presenters
Procurement Institute	September 8, 2022	9:00 – 10:30 AM	Nikki Covarrubias
Sole Source Procurements	September 14, 2022	10:00 – 11:00 AM	Amy Bourgeois, Ph.D.
Specs and More Specs	September 22, 2022	1:30 – 3:00 PM	Nikki Covarrubias
Diversifying Spend	September 28, 2022	10:00 – 11:00 AM	Tiffany Robinson
Department Solicitations	October 5, 2022	10:00 – 11:00 AM	Nikki Covarrubias
Professional, Specialty & Consulting Services	October 12, 2022	2:00 – 3:00 PM	Amy Guillot & Jamie Maddie
Strategic Sourcing 101	October 19, 2022	2:00 – 3:00 PM	Stephen Walczak
Workday Procurement: Tips & Tricks	October 26, 2022	10:00 – 11:00 AM	Nikki Covarrubias, Amy Guillot & Tiffany Robinson
Procurement Institute	November 3, 2022	9:00 – 10:30 AM	Nikki Covarrubias
Diversifying Spend	November 9, 2022	10:00 – 11:00 AM	Tiffany Robinson
Supplier Management	November 16, 2022	2:00 – 3:00 PM	Stephen Walczak
Specs and More Specs	November 30, 2022	1:30 – 3:00 PM	Nikki Covarrubias
Department Solicitations	December 7, 2022	10:00 – 11:00 AM	Nikki Covarrubias
Professional, Specialty & Consulting Services	December 14, 2022	2:00 – 3:00 PM	Amy Guillot & Jamie Maddie